

Organics Grant Program - Scoring Criteria

Fiscal Year 2016–17

Applicants must score a minimum of 70 points of a possible 110 points to be considered for funding.

Points	Description
25	<p>GREENHOUSE GAS (GHG) EMISSION REDUCTIONS</p> <p>Explain how the proposed project will result in a reduction of GHG emissions annually compared to existing practices of landfilling green or food materials.</p> <ul style="list-style-type: none"> Calculate the GHG emission reductions using the quantification methodology and calculator for fiscal year (FY) 2016–2017 posted on the Air Resources Board's (ARB) Auction Proceeds Quantification webpage: http://www.arb.ca.gov/cc/capandtrade/auctionproceeds/quantification.htm. State the metric tons of CO₂ equivalents (MTCO₂e) that will be reduced annually and over the project life and the MTCO₂e reduced per Greenhouse Gas Reduction Fund (GGRF) dollar requested. Specify how GHG emission reductions will continue to occur over the life of the project. Describe how you will verify the annual CO₂e emission reductions once the project is operating. If applicable, describe the food waste prevention component of your project. A food waste prevention component of a project is one that measurably prevents food waste or rescues edible food from becoming waste normally destined for landfill disposal. A food waste prevention component that rescues food may result in rescued food being distributed to people in a disadvantaged community; any food waste residuals from the project must be sent to a compost, digestion, or fermentation facility when one is available within the food waste prevention projects service area. The food waste prevention component of a project must also be included in the Budget.
20	<p>TONS OF ORGANIC MATERIAL COMPOSTED, DIGESTED, OR FOOD WASTE PREVENTED</p> <p>Explain how the proposed project will result in tons of green or food materials being composted, digested or result in food waste prevention or edible food being rescued to feed people and prevented from becoming waste. Explain how these tons are currently being generated in California and landfilled or used for alternative daily cover (ADC).</p> <ul style="list-style-type: none"> Determine the amount in tons of additional material that will be composted, digested, or food waste prevented or rescued to feed people and the projected timeline for the project to be operating at full capacity. Indicate where these materials are currently being landfilled or used for ADC. Also, calculate in terms of tons per GGRF grant dollar requested. Provide as much information as possible regarding the origin of the feedstock materials including jurisdictions of origin for the material, a list of the jurisdiction(s) name, hauler(s) and type of collection program, and whether a contract for collection or delivery of these materials is in place. Provide documentation that demonstrates an adequate amount of feedstock will be provided to make the project feasible. This may include a signed contract, letter of intent, or other documentation which shows the amount and type of feedstock that will be available by the time the project is operational. For a food waste prevention component of a project, include the amount of food waste prevented or rescued, how and where this will be accomplished, and for food rescue, how and where it will be delivered to people. Explain in detail how you will verify that the extra tons of green waste or food waste were in fact composted, digested, or food waste prevented or rescued to feed people

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	<p>once the project is operating. Explain how you will verify the material had been landfilled. Explain how you will verify that product is not being landfilled or used for ADC.</p> <ul style="list-style-type: none"> • If materials are to be digested, explain how much solid and liquid digestate will result and what will happen to the digestate (if it is to be landfilled, land applied or composted) and where that will occur. • Explain how you will manage residuals that are either removed in a pre-processing step or remain after processing is complete. • For a food waste prevention component of a project include the amount of food waste prevented or rescued and distributed to people that results in tons of food waste avoided from landfilling. Include an estimate of any food waste residuals from the project and explanation of how the residuals will be managed without being sent to landfill when alternative residual management is available within the service area, e.g., composting, anaerobic digestion, or other digestion or fermentation process.
15	<p>DISADVANTAGED COMMUNITIES</p> <p>Explain how your project will affect disadvantaged communities.</p> <ul style="list-style-type: none"> • Explain how you will engage the immediate community (within a 1,000 foot radius of the project) during the grant application period, grant term, and after the grant closes. • <u>If you are in or near a disadvantaged community, explain how you will engage the community within a ½ mile radius of the proposed facility project and along potential project truck routes. Include information on outreach to be conducted during the grant application period, grant term, and after the grant closes. If outreach has already occurred, provide documentation (e.g., flyers, ads, letters to and from the community/organizations, etc.). If outreach has not yet occurred, explain your outreach plan and the associated documentation that will be submitted during the grant term. If you do not provide documentation or an outreach plan, your application may receive 0 points for the entire category of “Disadvantaged Communities”. If your facility project is not in or near a disadvantaged community, you still must meet appropriate notification and outreach requirements in the community hosting the facility. Projects not located in disadvantaged communities may receive points for benefitting a disadvantaged community if it includes a food waste prevention component that increases food access to disadvantaged community residents.</u> • Identify any adverse impacts on the disadvantaged community and explain how those impacts will be mitigated. • Explain how your project will provide a direct, meaningful, and assured benefit to disadvantaged communities per the criteria from Appendix 2.A, Table 2.A-8 of ARB’s Funding Guidelines for Agencies that Administer California Climate Investments (December 21, 2015) (Funding Guidelines) available at: http://www.arb.ca.gov/cc/capandtrade/auctionproceeds/arb-funding-guidelines-for-ca-climate-investments.pdf • Explain how the project will meaningfully address an important community need and how the community need was determined. Community needs can be determined using a variety of approaches such as: looking at the factors in CalEnviroScreen version 2.0 that caused an area to be defined as a disadvantaged community; hosting community meetings to get local input; referring to the list of common needs in Table 2-2 of ARB’s Funding Guidelines; or receiving documentation of community support (e.g. letters or emails).

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	<ul style="list-style-type: none"> Provide documentation demonstrating how the project meets the criteria for providing direct, meaningful, and assured benefits to a disadvantaged community and addressing an important community need.
15	<p>FISCAL SOUNDNESS</p> <p>Provide the appropriate financial documentation regarding your organization's financial strength, the project's capital expenditure viability, and feedstock/product market projections. Applicants must include documentation that proves the following:</p> <ul style="list-style-type: none"> Organization's financial strength and stability (e.g., current financial statement, balance sheet, income and expense statement, statement of cash flow, present debt obligations, etc.) Project's capital expenditure viability (e.g., all funding sources; experience in funding, financing, and building similar projects; the ability to continue the project beyond grant funding; partnerships) Feedstock/product market projections (e.g., documentation of anticipated revenue from tons of feedstock received and product sold)
10	<p>PROJECT READINESS AND PERMITS</p> <p>California Environmental Quality Act (CEQA)</p> <p>Describe the level of anticipated CEQA review required for the project (e.g., notice of exemption, negative declaration, mitigated negative declaration, or environmental impact report) as determined by the lead agency, the current status of its CEQA review, and the projected timeline for completing CEQA. Provide copies of or a link to your CEQA documentation that is currently available. If no CEQA review will be required, provide documentation from the lead agency confirming that CEQA review is not required.</p> <p>General Checklist of Business Permits, Licenses and Filings (CalRecycle Form 669)</p> <p>Form 669 is a required application document. CalRecycle staff will use this information to determine your permitting, construction, and start-up status. In addition, please indicate:</p> <ul style="list-style-type: none"> Conditional Use Permit (CUP): If your project requires a conditional use permit, indicate the status of that permit and any barriers to obtaining the permit. If your project has permit by right, or is covered under an existing CUP, explain. Air Quality Permit: <ul style="list-style-type: none"> If your project requires the use of Best Available Control Technologies or the purchase of Emission Reduction Credits (offsets) in order to meet local air quality permit requirements, indicate the steps you will take to obtain an Authority to Construct and a Permit to Operate from the appropriate air quality agency. This includes increases in GHG and criteria pollutant emissions. If you are running an internal combustion engine or turbine to use bio-gas produced from this project, provide a copy of your air quality permit for that engine or explain how you will obtain that permit by the time the project is operational. If power is sold to the grid, provide documentation that verifies the sale can happen (e.g. grid connection status and/or signed agreements). Provide status regarding all other media regulatory permit requirements, including but not limited to Solid Waste Facilities Permit, water permits, fire permits.

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5	<p>AIR & WATER QUALITY BENEFITS</p> <p>Describe how your project will result in air and water quality benefits if applicable; do not include GHG emission reductions:</p> <ul style="list-style-type: none"> • If the benefits are reduced emissions of air quality pollutants, their precursors or odors, provide an explanation of how the reductions will occur and include a quantification or an estimate of emission reductions for each criteria pollutant or precursor. • If the benefits are long-term protection of ground or surface water quality, please explain how the waters will be protected and which constituents of concern will be reduced.
10	<p>WORK PLAN</p> <p>Provide a specific list of all grant eligible procedures or tasks used to complete your project. Use the Work Plan template.</p> <ul style="list-style-type: none"> • Include a detailed Work Plan that clearly and concisely describes the tasks and activities required to achieve the goals/objectives in the proposed project narrative. If renewable power or low-carbon fuels are to be produced, explain the process and how this energy will be utilized, and whether any electricity produced will be sold to the grid or used on site. • Demonstrate that the applicant (including its contractors) and cooperating organizations have sufficient staff resources, technical expertise, and experience to successfully complete the proposed project. Provide the resumes of key project personnel and contractors. • Include major work items (e.g., permitting, site planning, engineering, construction, equipment, field supervision, health and safety requirements, testing, bonds, etc.). • Demonstrate that all tasks are logical and achievable within the grant term, and with available resources identified in the Budget template. • Identify measurable targets that must be met to accomplish your project within the grant timeline, with specific dates for each target. Include a schedule that details the quantity of additional material processed until the project is operating at full capacity. • Include an evaluation component, (including progress reports), to measure success of the project and to determine whether the goals/objectives were accomplished, and build in measurable milestones and a timeline to complete the evaluation before the grant term expires.
10	<p>BUDGET</p> <p>Provide a clear accounting of all costs associated with all activities necessary to complete the project. Use the Budget template. Applicant/grantee shall not incur costs, that are reimbursable by CalRecycle, prior to CalRecycle's issuance of Notice to Proceed. Indicate additional funding sources and your ability to commence work on the project while waiting for grant payments in arrears.</p> <ul style="list-style-type: none"> • Costs shall be itemized into categories and be consistent with the activities included in the Work Plan. • Clearly identify all budget backup documentation including quotes, estimates, and equipment details. Ensure that budget costs are supported. • Describe and quantify source and amount of local, state, and federal funds, loans, other grants, and all other funding necessary to complete the proposed project, (if applicable). Describe which activities these monies will fund.

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	<ul style="list-style-type: none">• Describe and quantify personnel costs that demonstrate that the applicant, (including its contractors), and cooperating organizations have sufficient staff resources, technical expertise, and experience to successfully complete the proposed project.• Describe and quantify expenditures already incurred to initiate work on project, such as engineering, site preparation, infrastructure, utility hookups, permitting and environmental review. These costs are not reimbursable by the grant.
110	TOTAL POSSIBLE POINTS